

The Governance Annual Statement

(A suggested template)

In January 2014 the Department for Education (DfE) published departmental advice in relation to the School Procedures regulations (2013). A number of additional recommendations, not mentioned in the Procedures regulations, were made in the advice document, including reference to the **publication of an annual governance statement**.

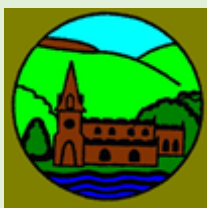
10. It is also good practice for the Board to publish an annual governance statement (as Academy Trusts are required to do through the Accounts Direction) to explain how it has fulfilled its responsibilities - particularly in relation to its core functions, including:

- *The governance arrangements that are in place, including the remit of any committees*
- *The attendance record of individual governors at board and committee meetings*
- *An assessment of the effectiveness and impact of the board and any committees with details of any particular challenges that have arisen*

Whilst accepting the publication of a governance statement is not mandatory, Derbyshire County Council strongly recommends that it is good practice and an effective way for governors to demonstrate that their accountability to parents, at least annually.

We suggest that governors agree a statement – an example is below – and publish this on their website, perhaps at the end of the summer term each year.

**Annual Governance Statement for the Governing Body of
Baslow St. Anne's Primary School
2024-2025**



As defined by the Maintained schools governance guide [Maintained schools governance guide - Guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/maintained-schools-governance-guide) the core functions of all governing boards, no matter what type of school or how many schools they govern, have three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

In exercising their functions, the governing board shall:

- Act with integrity, objectivity, and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Governance arrangements

The Governing Body of Baslow St. Anne's Primary School is made up of:

- 12 governors comprising: 4 Parent Governors, 1 Local Authority Governor, 1 Staff Governor, the Headteacher, 2 Foundation Governors and 3 Co-opted Governors. Save for ex-officio governors, governors ordinarily serve for four years and Associate Members serve for one year.
- [Describe the range of skills required to contribute to effective governance and the success of the school.](#)
- [The Governing Body has programme of meetings throughout the school year, and a committee structure that focuses on specific areas of governance.](#)

Attendance record of governors

A record is kept by the clerk to the Governing Body of governors' attendance at meetings, details of attendance can be found on [page x](#).

Meetings need to be 'quorate' to ensure that decisions can be made.

(If governors have been unable to attend meetings but have contributed to the work of the Governing Body you may wish to include these other contributions)

The work we have done on our committees and in the Governing Body meetings

This is an opportunity to share publicly the work of the Governing Body on school improvement, particularly around

- Pupil attainment and progress
- Monitoring activities
- Financial management
- Policy review

Also a reminder that this work is captured in approved minutes of the Governing Body which are available on the school's website

Strategic Planning for the future

Make reference to specific governance activity against your planned priorities.

How to contact your Governing Body

Information about the School's Governing Body is available on the governors' page of the school's website

The Baslow St. Anne's Primary School Governing Body – membership

Governor	Category and appointee(s)	Term of office & expiry date
<p>Mrs Natalie Anwyl</p> <p>Chair of Governors from 11.7.2022 until 9.7.2025</p> <p>Link Governor roles: Computing and IT, Safeguarding</p>	<p>Parent Governor by parent election (8.6.2021) until 24.3.2025</p> <p>Co-opted Governor: elected by the Full Governing Body.</p>	<p>Resigned as Parent Governor 24.3.2025.</p> <p>24.3.2025 to 23.3.2029</p>
<p>Dr Patrick Burch</p> <p>Link Governor roles: English and Pupil Premium until September 2024</p>	<p>Parent Governor by parent election</p>	<p>1.10.2020 to 30.9.2024</p>
<p>Mrs Marie Clark</p>	<p>Headteacher – ex officio</p>	<p>1.9.2013 to date</p>
<p>Dr Heather Elphick</p> <p>Link Governor roles: SIAMs and RE until 31.8.2024</p>	<p>Foundation Governor appointed by the Derby Diocesan Board of Education</p>	<p>1.9.2021 to 31.8.2025</p>
<p>Miss Lucy Grant</p>	<p>Associate Member – elected by the Full Governing Body</p>	<p>14.10.2024 to 13.10.2025</p>
<p>Mr Dominic Harrex</p> <p>Link Governor roles: English, Pupil Premium and Gifted and Talented</p>	<p>Local Authority Governor, nominated by Derbyshire County Council on 11.3.2025 and elected to the role by Full Governing Body on 25.3.2025.</p>	<p>25.3.2025 to 24.3.2029</p>
<p>Mrs Kate Holbrook</p>	<p>Co-opted Governor elected by the Full Governing Body.</p>	<p>25.3.2024 to resignation on 24.3.2025</p>

Link Governor roles: Sport and PE, EYFS, Languages	Associate Member elected by the Full Governing Body	24.3.2025 to 23.3.2026
Mrs Jane Laybourn Link Governor roles: Maths, Music, Transition to Secondary School	Co-opted Governor elected by the Full Governing Body.	26.9.2022 to 25.9.2026
Mrs Hannah McDiarmid Link Governor role (from September 2025): SEND	Parent Governor by parent election	22.5.2025 to 21.5.2029
Mr Tony Mottram Vice Chair of Governors (9.7.2025 to 8.7.2026) Link Governor roles: GDPR, Geography and History, Art, Design and Technology, (until 31.8.2025: Health and Safety)	Co-opted Governor elected by the Full Governing Body.	11.7.2022 to 10.7.2026
Mr Tom Osborn	Staff Governor elected by the school's staff	15.3.2022 to 14.3.2026
Ms Michelle Racey Link Governor roles until resignation: SEND, PSHE and SRE	Parent Governor by parent election	10.4.2022 to resignation on 24.7.2025
Mr Craig Radford Chair of Governors from 9.7.2025 to 8.7.2027 Link Governor role: Science	Parent Governor by parent election	19.3.2024 to 18.3.2026
Mr Brian Smith Link Governor roles: SIAMs, RE and Health and Safety	Foundation Governor appointed by the Derby Diocesan Board of Education	1.9.2025 to 31.8.2029
Mrs Chloe Thomas	Local Authority Governor	14.12.2020 to 13.12.2024

Link Governor roles: Anti-bullying, Mental Health and Wellbeing, Diversity and Equality.	nominated by Derbyshire County Council and elected to the role by Full Governing Body on 14.12.2020	
Mrs Paula Varley Link Governor roles: Anti-bullying, Mental Health and Wellbeing, Diversity and Equality.	Parent Governor by parent election	6.12.2024 to 5.12.2028

Baslow St. Anne's School Governors' Attendance record for 2024-2025

Governor	FGB meetings – numbers attended during time in role	Committee meetings – numbers attended during time in role
Mrs Natalie Anwyl	4 out of 4	11 out of 11
Dr Patrick Burch	0 out of 0 – term of office ended before meetings commenced	0 out of 0 – term of office ended before meetings commenced
Mrs Marie Clark	4 out of 4	11 out of 11
Dr Heather Elphick	3 out of 4, 1 accepted apology	4 out of 4
Miss Lucy Grant	4 out of 4	2 out of 3, 1 accepted apology
Mr Dominic Harrex	1 out of 2, 1 accepted apology	1 out of 1
Mrs Kate Holbrook	3 out of 4, 1 accepted apology	5 out of 5
Mrs Jane Laybourn	4 out of 4	2 out of 3, 1 accepted apology
Mrs Hannah McDiarmid	1 out of 1	1 out of 1
Mr Tony Mottram	4 out of 4	7 out of 8, 1 accepted apology
Mr Tom Osborn	3 out of 4, 1 accepted apology	8 out of 11, 3 accepted apologies.
Ms Michelle Racey	4 out of 4	1 out of 3, 2 accepted apologies
Mr Craig Radford	4 out of 4	3 out of 4, 1 accepted apology

Mr Brian Smith	2 out of 2 as an invited observer	1 out of 1 as an invited observer
Mrs Chloe Thomas	1 out of 1	2 out of 2
Mrs Paula Varley	2 out of 3, 1 accepted apology	2 out of 3, 1 accepted apology